

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

February 28, 2022

EXECUTIVE SESSION - 6:30 P.M.

REGULAR MEETING - 7:00 P.M.

As per Governor's [Executive Order #251](#), mandatory use of face masks by staff, students, and visitors in the indoor portion of the school district premises, is required. All who choose to attend the Board of Education meeting in our school must follow the safety protocols put in place to protect our students, staff, faculty, and visitors.

- I. Call to Order by the Board President.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location and to the extent known, the agenda of this meeting on December 16, 2021 to the Hunterdon County Democrat and The Courier-News. Copies of the notice also have been placed in the Board Office and in each of the district schools, posted on the District website and filed with Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB

- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board ~~will~~/~~will not~~ return to open session to conduct business at the conclusion of the executive session.

- V. Pledge of Allegiance

- VI. **District Mission Statement**

The Flemington-Raritan Regional School District values children. Together, **WE:**
Foster social, emotional, and academic growth in a safe and nurturing environment.

Respect values and traditions within our families and schools.

Strive to respond to the needs of our diverse and changing community.

Develop the curiosity and creativity of critical thinkers to become collaborative problem solvers
who meet the challenges of a globally competitive society.

Every Student -Every Day -Every Opportunity

- VII. Superintendent's Report - On behalf of the Board of Education, the Flemington-Raritan Education Association and our entire District, we are proud to announce, acknowledge and congratulate the Flemington-Raritan Regional School District's 2022 Educators of the Year! Your hard work, dedication and contributions have helped our students grow, learn and achieve. It is because of outstanding staff members like you that our district continues to provide all students with an excellent education and the foundation they need to succeed in the future. Congratulations to each of you. Also, the Board thanks the Flemington Shoprite for generously donating the flowers for our educators.

BARLEY SHEAF SCHOOL

Teacher – Cori Lango, Grade 4

Educational Services Professional – Shannon Croasdale, Speech-Language Pathologist

COPPER HILL SCHOOL

Teacher – Reparata Skove, Health & Physical Education

Educational Services Professional – Lisa Maslankowski, School Nurse

FRANCIS A. DESMARES SCHOOL

Teacher – Nina Higgins, Grade 3 Resource Center

Educational Services Professional – Jaclyn Accardi, Speech-Language Pathologist

ROBERT HUNTER SCHOOL

Teacher – Margaret DeAngelis, Kindergarten

Educational Services Professional – Jeanne Whalen, Teacher Assistant

READING-FLEMING INTERMEDIATE SCHOOL

Teacher – Lori Koehler, Grade 6 Math

Educational Services Professional – Claire Fox, Teacher Assistant

J.P. CASE MIDDLE SCHOOL

Teacher – Dawn Hlavsa-Suk, Grade 7 Social Studies

Educational Services Professional – Noreen Bradley, School Nurse

- VIII. Approval of Minutes – Executive Session – February 14, 2022
Regular Meeting - February 14, 2022

- IX. Reports of the Secretary and Treasurer of School Monies

The Reports for the following are attached: Report of the Board Secretary and Treasurer of School Monies for January 2022

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of January 2022, further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2021-2022.

The School Business Administrator/Board Secretary certifies that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A: 23-2.11(a), as of January 31, 2022. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of the school year 2021-2022.

- X. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment on items of concern regarding the agenda only, time will be allotted at the end of the meeting for public comment on any issue. This is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XI. Report of the Standing Committees and Appointments

A. PERSONNEL – Susan Mitcheltree, Chairperson, Next Meeting – March 23, 2022

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval for the attached list of staff member(s) to take a leave of absence or amend their leave during the 2021-2022 school year, as indicated in Attachment A.

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

All Staff – Additional Compensation

2. Approval to confirm the employment of the following staff member(s) for extra compensation during the 2021-2022 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max # of Hours	Rate
1.	Agabiti	Joseph	JPC	Class Coverage-2/14/22	36 minutes	\$30.62/hr
2.	Genito	Michelle	JPC	Class Coverage-2/14/22	41 minutes	\$30.62/hr
3.	Pirog	Michelle	JPC	Class Coverage-2/14/22	42 minutes	\$30.62/hr
4.	Ruppel	Ann	JPC	Class Coverage-2/14/22	42 minutes	\$30.62/hr
5.	Sorrentino	Giorgianna	JPC	Class Coverage-2/14/22	57 minutes	\$30.62/hr
6.	Cahill	William	JPC	Class Coverage-2/15/22	42 minutes	\$30.62/hr
7.	Sladky	Samantha	JPC	Class Coverage-2/15/22	41 minutes	\$30.62/hr
8.	Sladky	Samantha	JPC	Class Coverage-2/10/22	69 minutes	\$30.62/hr
9.	Sorrentino	Giorgianna	JPC	Class Coverage-2/10/22	47 minutes	\$30.62/hr
10.	Wagner	Lauren	JPC	Class Coverage-2/10/22	36 minutes	\$30.62/hr
11.	Plichta	David	JPC	Class Coverage-2/10/22	83 minutes	\$30.62/hr
12.	Quattrochi	Megan	RFIS	Class Coverage-2/14/22	63 minutes	\$30.62/hr
13.	Socolich	Elizabeth	RFIS	Class Coverage-2/15/22	66 minutes	\$30.62/hr
14.	Kucharski	Amy	RFIS	Class Coverage-2/14/22	63 minutes	\$30.62/hr
15.	Paugh	Beth	RFIS	*Spring Art Club	10 hours	\$30.62/hr
16.	Finch	Katherine	RFIS	*RFIS Basketball League	7.5 hours	\$30.62/hr
17.	Mayer	Katherine	RFIS	*Spring Creative Writing Club	10 hours	\$30.62/hr
18.	Coster	Lisa	RFIS	*Spring Student Council Advisor	10 hours	\$30.62/hr
19.	Madlinger	Marybeth	RFIS	Class Coverage-2/22/22	66 minutes	\$30.62/hr
20.	Pacholick	Mindy	JPC	Class Coverage-2/23/22	42 minutes	\$30.62/hr
21.	Vita	Matthew	JPC	Class Coverage-2/23/22	41 minutes	\$30.62/hr
22.	Squicciarini	Therese	JPC	Class Coverage-2/23/22	47 minutes	\$30.62/hr
23.	Handren	Marisa	JPC	Class Coverage-2/23/22	83 minutes	\$30.62/hr
24.	Vargas	Johnny	JPC	Class Coverage-2/23/22	83 minutes	\$30.62/hr

*Club advisor salaries are funded by student activity fees.

Substitutes

3. Approval confirm the employment of the following applicant(s) as substitute(s) during the 2021-2022 school year, pending fingerprints, background check, health exam, proof of COVID-19 vaccination or weekly negative test required, during the 2021-2022 school year, as follows:

Item	Last Name	First Name
1.	Piechota	Erica

Field Placement

4. Approval for the following student(s) to complete their university requirements, at no cost to the District, pending fingerprints and health exam, during the 2020-2021 school year, as follows:

Item	Last Name	First Name	University	Purpose	Cooperating Teacher/Position/Loc	Effective Dates
1.	Miller	Robert	Centenary University	Administration Internship	Robert Castellano/JPC/Principal	Spring Semester 2022

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Jeff Cain, Chairperson, Next Meeting – March 10, 2022

1. Approval of the following curriculum and materials adoption(s).

Item	Program
1.	Approval to submit the English Language Learner Three-Year Plan 2021-2024 to the New Jersey Department of Education.

2. Approval to employ the following consultant(s) during the 2021-2022 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Steve Ader - AmeriCorps NJ Watershed Ambassador	District	Environmental Science presentations/programs	Spring 2022	Volunteer - no cost
2.	Heather Fraunberer	District	Nurse Wellness Program	March 7, 2022	\$85
3.	Camp Nejeda	District	Diabetes Care for the School Nurse	March 7, 2022	\$650

3. Approval to employ the following staff member(s), or their alternate(s), for additional compensation during the 2021-2022 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Ewing	Colleen	RH	Kindergarten ESI-R Administration	61 shared hrs.	Hourly
2.	Creighton	Kimberly	JPC	Prepare a workshop for March 7 PD Day	3.5 hrs.	\$33.78/hr.
3.	Eckhardt	Cristin	JPC	Prepare a workshop for March 7 PD Day	1.75 hrs.	\$33.78/hr.

4. Approval to confirm the following staff member(s), or their alternate(s), for additional compensation during the 2021-2022 school year.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Nelson	Danialle	RFIS	Project Reach Tutoring	18 hrs.	Hourly not to exceed \$40
2.	Nelson	Danialle	RFIS	Project Reach Tutoring Planning	3 hrs.	\$33.78/hr.

5. Approval of the following field trip(s) for the 2021-2022 school year.

Item	Destination	Loc.	Grade/ Group	Anticipated Date	Cost not to exceed	Funding Source
1.	Six Flags Great Adventure	Jackson Twp, NJ	7th & 8th grade student council members	May 26, 2022	\$720	Transportation paid by student council/Admittance fees paid by students
2.	Eagle's Landing Day Camp*	North Brunswick, NJ	6th grade	June 2, 2022	\$3,364 transportation	RFIS PTO/Parents

*Students will also contribute \$35 each for participation. Cost of trip subsidized by the RFIS PTO.

6. Approval to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2021-2022 school year.

Item	Donation	Donor	Value	Location
1.	5 Spanish copies of Charlotte's Web for 3rd Grade Book Clubs from First Books	PTO Grant	\$18.63	FAD
2.	3 piece Pacific Drums and Percussion (PDP) drum set	Connor G. Foundation	\$1,408.98	JPC
3.	Family Stages: Hansel and Gretel Performance	PTO	\$695.00	CH
4.	Eagle's Landing Day Camp Field Trip	PTO	\$7,500.00	RFIS

7. Approval of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Losanno	Ralph	STEM Learning Ecosystems Community of Practice Convention, Bay City, MI	June 19-22, 2022	M, F	\$240

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

8. Approval for Flor Sanchez, Latino Outreach Specialist from NJ Prevention Resources, to present information on topics relevant to English language learners on a monthly basis during the 2021-2022 school year. Topics may include the following: the impact of moving to a new country, student behavior, as well as drug & alcohol use and prevention. There is no cost to the district.

C. FACILITIES/OPERATIONS/SECURITY – Valerie Bart, Chairperson, Next Meeting – March 23, 2022

Approval of the following change orders:

- Change Order #10 (for replacement of failed existing control-valve for existing VUV-138 at RHES \$2,808.72
- Change Order #9 (for installation of two new condensate absorption pits, piping, and concrete pads for UV's 15, 15a, 17a, 17b at FDES \$12,754.76
- Change Order #37 Replace two outside Air Dampers to Boiler room \$3,434.08
- Change Order #1 Install new roof ladder to RFIS \$5,480.00
- Change Order #5 Additional Asphalt at RFIS: \$4,852.79
- Change Order #4 RFIS Roof Work: \$2,626.80

Approval of the following projects utilizing referendum bond proceeds:

- Robert Hunter, Barley Sheaf exhaust fan weatherproofing \$986.00
- Update Sonitrol strobe housings District Wide \$19,248.25
- Fencing and landscaping for HVAC - RFIS \$26,768.32
- Barley Sheaf and Desmares Fencing around HVAC Equipment \$13,540.00

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – March 8, 2021

E. FINANCE – Valerie Bart, Chairperson, Next Meeting – March 23, 2022

1. Approval of the attached transfer list from January 19, 2022 to February 23, 2022.
2. Approval of the attached bill list for the month of February totaling \$1,534,596.19
3. Approval of the attached Board Secretary's Report for January 2022.
4. Approval of the attached Treasurer of School Monies Report for January 2022.

F. POLICY– Melanie Rosengarden, Chairperson, Next Meeting – March 22, 2022

1. Approval to present the following new policies for a first reading, as attached:
 1. P 1648.14 - Safety Plan for Healthcare Settings in School Buildings-COVID-19 (M)
 2. P 3134 - Assignment of Extra Duties
2. Approval to adopt the following revised policies and regulation, as attached:
 1. P 1648.11A - The Road Forward COVID-19 - Health and Safety (M) - Appendices
 2. P 5116 - Education of Homeless Children
 3. R 7510 - Use of School Facilities
 4. P 8540 - School Nutrition Programs (M)
 5. P 9150 - School Visitors

G. SPECIAL EDUCATION – Susan Mitcheltree, Chairperson, Next Meeting – March 7, 2022

1. Approval for the following School Based Youth Service Program staff member, contracted through Hunterdon Medical Center, to provide school based services at J.P. Case Middle School, at no cost to the district, pending fingerprints, background check, health exam and proof of COVID-19 vaccination or weekly negative test required, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Boulineau	Brian	JPC	School Based Counselor	March 1, 2022 - June 30, 2022

2. Approval to accept the resignation of the following Teacher Assistant(s), contracted through the Hunterdon County Educational Services Commission.

Item	Last Name	First Name	Location
1.	Orrei	Catherine	CH

3. Approval to confirm employment for the following Teacher Assistant(s), contracted through the Hunterdon County Educational Services Commission.

Item	Last Name	First Name	Location
1.	Klawunn	Monica	CH

H. MISCELLANEOUS (INFORMATION/ACTION)

Information

1. Harassment, Intimidation and Bullying Investigation(s) for the 2021-2022 school year:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
BS	February 7-8, 2022	BS#5	No	Remedial measures outlined in report
JPC	January 26, 2022-February 2, 2022	JPC#6	No	Remedial measures outlined in report
RH	February 7, 2022	RH#2	No	Remedial measures outlined in report
RH	December 21, 2021-January 24, 2022	RH#3	No	Remedial measures outlined in report

2. Suspensions for the month of January 2022:

School	Infraction	Duration
RH	Assault against a staff member	1.5 Days

Action Items

1. Approval to accept the following Harassment, Intimidation and Bullying Investigation(s) presented on the February 14, 2022 Board agenda, as follows:

School	Date of Incident	Report #	HIB (Y/N)	Additional Action Taken
JPC	January 25, 2022	JPC#5	Yes	Remedial actions outlined in report

XVIII. Correspondence

XIX. Old Business

XX. New Business

XXI. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XXII. Sunshine Resolution (if needed)

XXIII. Adjourn

2022 Board Meetings

March 14 & 28

April 11 & 25

May 2 - Reorganization of the District/Public Hearing/Work Session/Regular Meeting

May 23

June 13 & 27

July 25

August 22

September 12 & 26

October 10 & 24

November 14 & 28

December 12